



GUIDELINES AND RESPONSIBILITIES OF A SPO ZONE DIRECTOR

SPO Zone Directors are the main link between the teams and leagues and slo-pitch interests in their area and the SPO Provincial Office. Their involvement is key to the success of SPO. It is important that they are knowledgeable about all aspects of slo-pitch in the whole Zone. Their attitude and behaviour with the various leagues, teams and players must be professional at all times. Remember, to the slo-pitch community, YOU ARE SPO.

It is important that all of the Zone Directors in a Zone work together and communicate regularly to ensure that the following expectations are met:

- ✍️ Oversee tournaments and leagues to ensure compliance with SPO criteria to maintain the integrity of SPO registered teams and leagues.
- ✍️ Communicate with Zone Director's from other Zones to develop a consistency of ratings and treatment of teams/leagues.
- ✍️ Liaise between the leagues and Tournament Directors and the SPO Office.
- ✍️ Develop and execute a strategy to increase membership in your Zone.
- ✍️ Assist in the development and enhancement of the slo-pitch, including the high school/minor program.
- ✍️ Advise and assist League Executives. This can include attending league meetings if requested, providing information regarding SPO programs and assist with team registration. A list of contact people for all the leagues in his/her region should be developed.
- ✍️ Advise and assist Tournament Directors and work in conjunction with the SPO Tournament Director to ensure a professionally-run tournament.
- ✍️ Organize and develop a slo-pitch council for the leagues and tournaments in their Zone. Conduct a minimum of two meetings, one meeting held in January to allow for the selection of Zone Directors by the members.
- ✍️ Help present a positive visible presence at tournaments and in the slo-pitch community during the season.
- ✍️ Be responsible for the ratings of teams in their Zone. Familiarize themselves with the calibre of play in their Zone, especially in relation to the calibre across the Province.
- ✍️ Assist at the Provincial Championships and other SPO Events, as needed.
- ✍️ Attend provincial meetings to allow for the exchange of information and ideas with other Zone Directors. This would include attendance at the AGM to represent their Zone as a voting delegate, and a spring evaluation meeting.
- ✍️ Complete all required reports to SPO, including a year-end summary report for the AGM.
- ✍️ Maintain a log of contacts and happenings in the Zone.
- ✍️ Submit a Confidentiality Agreement with SPO.